



## Position Description

<b>Title:</b>	WASH Advisor
<b>Location:</b>	Suva, Fiji
<b>Direct report to:</b>	Emergency Response Team Leader
<b>Position Type:</b>	Fixed Term (emergency)

### About CARE Australia

CARE is an international humanitarian aid organization fighting global poverty, with a special focus on working with women and girls to bring lasting change to their communities. As a non-religious and non-political organization, CARE works with communities to help overcome poverty by supporting development projects and providing emergency relief. We know that supporting women and girls is one of the most effective ways to create sustainable outcomes in poor communities. We depend on support from the Australian public to carry out our work.

CARE Australia is a member of the CARE International confederation. We strive for a world of hope, tolerance and social justice, where poverty has been overcome and people live in dignity and security.

For almost 30 years, CARE Australia has earned an international reputation for our innovative, sustainable and effective long-term development projects. We are also renowned for our ability to respond quickly to emergency situations in countries as diverse as Myanmar, Nepal and East Africa. All our projects are designed to equip the people we support with skills and resources so they can take charge of their lives and work towards a better future.

CARE Australia is directly responsible for program design, implementation, monitoring and evaluation, as well as management and contractual control of all projects. As a consequence, we have a high degree of accountability and transparency. CARE Australia is committed to protecting the rights of children in all areas we work around the world.

### About the Role

The WASH Advisor is responsible for supporting Live and Learn Fiji in the assessment, design, implementation and monitoring and evaluation of the water, sanitation and hygiene program for their emergency recovery operations to cyclone Winston. This role works closely with other CARE and Live and Learn staff, including a Live & Learn WASH Coordinator, Officers, and relevant government agencies and WASH Cluster peer NGOs, to ensure quality, appropriate and effective WASH recovery actions. The role also ensures response to immediate WASH issues with simultaneous consideration of recovery and longer term development needs. The WASH Advisor may need to take a very active role in technical co-ordination, support and advocacy with national and local WASH clusters and other technical agencies relevant to the sector.

### Key Responsibilities

- Provide water, sanitation and hygiene expertise in the assessment of the emergency response and recovery activities.
- Oversee and provide technical guidance to the project team and ensure the project activities are appropriate, timely and of quality and ensure the project objectives are met.

- Conduct WASH assessments of current situation in collaboration with local health workers and affected population to determine priorities and immediate activities and resources i.e. more detailed assessment versus need to address immediate WASH problems. This is likely to include market-assessments related to WASH.
- Provide input into the aims and objectives of the overall WASH program and strategy and update as required, and develop a rolling implementation plan for the WASH component, outlining the targets, activities and resources required to complete the program of activities with quality, on time and within budget.
- Assist in the selection and design of water systems, including source selection (ground water, surface water), abstraction, storage, treatment and distribution for new systems and/or the rehabilitation of old systems.
- Support in the selection and designing the most appropriate form of sanitation system (to include excreta disposal, vector control, solid waste disposal, drainage) taking full account of local conditions, resources, customs and cultural norms as per project commitment.
- Developing/ revising and overseeing the Training of Trainers for the local labour force in the participatory identification of vulnerable households, and planning for and implementing the rehabilitation/construction, and O&M of sanitation and water supply systems.
- Oversee the preparation and timely submission of WASH assessment plans, scope of works, bill of quantities and requisitions for the procurement of equipment, materials, supplies and services.
- Mentor and provide requisite training and development for the WASH team.
- Assist in the selection and design, in collaboration with other actors, a suitable participatory hygiene promotion strategy based around two-way dialogue with affected communities.
- Develop and update existing water, sanitation and hygiene training curriculum and materials in collaboration with CARE/L&L team as required.
- Ensure gender is fully considered throughout the project cycle with women being enabled to influence decision-making around WASH issues.
- Assist in the design and develop appropriate supervisory, monitoring and evaluation systems for WASH interventions, and lead on implementation of M&E activities and analysis of data.
- Provide regular updates and other reporting requirements to the Emergency Response Team Leader on progress, priorities and constraints – verbally and in writing.
- Liaise with the Operations/Logistics team, ensure that all procurement requests for all WASH activities are submitted and materials and services are received and delivered to the sites on time.
- Liaise with CARE colleagues from the global Emergency WASH team, and other technical WASH staff in the region on strategic and technical issues, and sharing of lessons learned.
- Ensure issues of protection, gender, livelihoods, DRR and environmental impact, operation and maintenance and sustainability are factored into the program design and implementation.
- Build the capacity of the WASH Teams and stakeholders on WASH issues.

### **Selection Criteria**

- At least 5 years experience in the emergency WASH sector, including Environmental health engineering or relevant WASH specialisations. Academic qualifications in a relevant field will be highly regarded.
- Strong communications skills including, representation, negotiation and demonstrated interpersonal skills including the ability to create and foster collaborative and productive relationships with internal clients and external stakeholders.
- Demonstrated ability to build capacity and to monitor and evaluate effective performance.
- Demonstrated ability to respond effectively to challenges, to be flexible, and resilient as well as to work effectively in a small, diverse and busy team environment.
- Demonstrated ability to work in a participatory manner with rural and peri-urban communities on WASH development projects.

- Demonstrated high level organisational skills and the ability to manage multiple tasks, competing priorities and complete assignments within timeframes and budgets.
- High level of awareness and practical experience of addressing environmental health and protection issues as applied to emergency settings, with special attention to the needs of women and children, and suitable qualifications and/or training such as the IASC online Gender in Emergencies training.
- Asset qualification - Experience working in the emergency response sector in Fiji and/or a demonstrated understanding of the Fiji context. Pacific experience is an advantage.